

Tel: 345-949-7900
Fax: 345-946-1652

Ref: CAB/



Cabinet Office
Government Administration Building
Grand Cayman

12th June 2009

Ms. Natasha Bodden
FOI Policy Analyst
Freedom of Information (FOI) Unit
Elizabethan Square, George Town
Cayman Islands Government

Dear Ms Bodden:

Further to the resignation of the current postholder, I hereby advise you of your appointment to act in the position of Coordinator, FOI Unit, Cayman Islands Government from the 28th July 2009 for a period not exceeding 12 months, in accordance with Section 31 of the Personnel Regulations, 2006 and the Public Service Management Law, 2005.

In accordance with Schedule I section 3(2) your acting allowance will be calculated based on the difference between your current salary and point 1 of the salary grade payable to the position of Coordinator, FOI Unit.

Promotion to the substantive position of Coordinator, FOI Unit will of course be subject to the open competition process, and of course you will be eligible to submit an application at the appropriate time.

It is expected that you will quickly get up to speed on all aspects of the FOI Unit including administrative and budgetary matters and we wish you every success in this regard.

Sincerely,

Orrett Connor, MBE, JP
Cabinet Secretary & Chief Officer

CC FOI Coordinator
 Chief Financial Officer, Cabinet Office
 Accountant General