



# Cayman Islands Government Freedom of Information Unit

## Information Managers FOI Forum



### AGENDA

#### Marriott Resort Grand Cayman

Wednesday 4<sup>th</sup> March, 2009  
8:30am – 1:00pm

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|--|-------------------|
| 1. Welcome   | 8:30am – 9:00am   |
| 2. Status on FOI requests<br>➤ Ms. Aubrey Bodden, Research Analyst                         | 9:00am – 9:30am   |
| 3. Reporting requirements for the ICO<br>➤ Mrs. Jennifer Dilbert, MBE, JP                  | 9:30am – 10:00am  |
| 4. Review of E-Publication and Disclosure Logs<br>➤ Ms. Natasha Bodden, FOI Policy Analyst | 10:00am – 10:30am |
| 5. Coffee Break  | 10:30am – 10:50am |
| 6. JADE Tracking System – inputting, reporting, closure<br>➤ Computer Services             | 10:50am – 11:20am |
| 7. JADE – Questions and Concerns<br>➤ Ms. Natasha Bodden, FOI Policy Analyst               | 11:20am – 11:40am |
| 8. Information Managers Discussion Panel   | 11:40am – 12:40pm |
| 9. Discussion & Wrap-up<br>➤ Mrs. Carole Excell, FOI Coordinator                           | 12:40pm – 1:00pm  |