



**Circle the correct answer(s)**

- 1. What does “FOI” stand for?**
  - a) Freedom of Information
  - b) Frequently on Internet
  - c) Foreign Office Initiative
  
- 2. When did/will the FOI Law come into effect?**
  - a) January 2007
  - b) January 2008
  - c) January 2009
  - d) January 2010
  
- 3. What public authorities fall under the scope of the law?**
  - a) All Ministries and Portfolios except the Governor’s Office
  - b) All Ministries, Portfolios, Departments and Statutory Authorities
  - c) All Ministries, Portfolio, Departments, Statutory Authorities and Government Companies that the government wholly owns and owns more than 50% shares
  - d) All Ministries, Portfolio, Departments, Statutory Authorities and Government Companies that the government wholly owns and owns more than 50% shares, and private companies that receive government appropriations or provide an important service
  
- 4. How can one make a formal request for information under the FOI Law?**
  - a) By calling the Information Manager on the telephone
  - b) Visiting the public authority’s office and talking to the Information Manager
  - c) Sending a letter including name, address and description of information requested
  - d) Sending an e-mail including name, address and description of information requested
  - e) By sending in a fax that includes your name, address and information requested
  - f) Filling out an application form and dropping it off at the public authority.
  
- 5. What is the timeline within which a public authority must initially respond to a request?**
  - a) 30 calendar days
  - b) 60 calendar days
  - c) 30 working days
  - d) 14 calendar days
  
- 6. Who can make an FOI request?**
  - a) Only Caymanians
  - b) Only persons resident in Cayman
  - c) Only adults over the age of 18
  - d) Anyone, anywhere in the world
  
- 7. Can any type of information be released if requested?**
  - a) Yes, all documents not covered in an exempted or excluded category
  - b) No, only documents 20 years and older
  - c) No, only documents produced since 2009 that are not exempt
  - d) No, only documents that the Information Manager thinks reasonable to release

- 8. Which of the following types of documents are exempted under FOI?**
- Prohibited documents pursuant to s. 50 of the Monetary Authority Law
  - Information which would prejudice commercial interests and trade secrets if disclosed
  - All personal information, even if the Information Manager decides it's reasonable to disclose
  - All information held by the Royal Cayman Islands Police Service and Special Constabulary
- 9. When is the Public Interest Test to be applied?**
- In answering all requests from the public
  - Only before applying specific exemptions outlined in the FOI law
  - Before determining that a document is excluded from the requirements of FOI
  - Only where on balance releasing the information would be in the public interest
- 10. Which department of Government is responsible for the FOI Unit?**
- The Cabinet Office
  - Foreign and Commonwealth Office
  - Constitutional Review Secretariat
  - The Information Commissioner's Office
- 11. Who can an applicant appeal to if unhappy with a decision?**
- The Governor
  - The Chief Officer or Minister responsible for the public authority
  - The Attorney General
  - The Information Commissioner
- 12. What is the maximum penalty for destroying information subject to an FOI request?**
- Two years imprisonment and/or an unlimited fine
  - \$50,000.00 and one year imprisonment
  - \$100,000.00 and/or 6 months imprisonment
  - \$1,000,000.00 and 6 months imprisonment
- 13. Which of the following is NOT a valid fee to charge an applicant to access records?**
- \$5 for a five page document printed in black and white.
  - \$3.50 to deliver documents via registered mail, as quoted from the post office.
  - \$15 for one hour of scanning paper documents into PDF to be emailed to the applicant.
  - \$30 for two hours of searching through your files in the storage room and redacting exempt material from the records to which you are granting partial access.
- 14. Which of the following exemptions require application of the public interest test?**
- s. 15 – security, defence and international relations
  - s. 23 – unreasonable disclosure of personal information
  - s. 18 – harm to the national economy
  - s. 17 – legal professional privilege
- 15. Which of the following is NOT an exemption under the FOI Law?**
- Endanger a person's life or safety
  - Cabinet papers and minutes
  - Documents which show misconduct in government
  - Commercially sensitive information

**Answers:**

1. A
2. C – The law was passed in 2007, but didn't come into effect until 5<sup>th</sup> January 2009. The provisions on publication schemes will not come into effect until January 2010, 12 months after implementation of the law.
3. C – Additional organisations, including private companies and non-governmental organisations, may be brought under FOI in the future if they regularly receive government appropriations or provide a service important to the welfare of Cayman.
4. C, D, E & F – Persons can come to a public authority's office to request information, but they must file their request in writing.
5. A – Third party consultation may delay the response time, but generally a request must be responded to within 30 calendar days.
6. D
7. A – Information can only be withheld if it falls within an exempted or excluded category, and FOI applies to all records held by public authorities, regardless of when they were created.
8. B
9. B
10. A
11. B & D – Internal reviews are conducted by the Chief Officer or Minister responsible for the public authority and are considered appeals, as the review is an opportunity to consider the case completely afresh.
12. C
13. D – Fees charged by a public authority cannot exceed the actual cost of preparing, reproducing and delivering the information. An applicant cannot be charged for the time spent searching for records and redacting exempt material.
14. B, C
15. C